



# Emmitsburg Glass Company

## Job Application

Name			Social Security #		County you reside in:		
Street Address			City		State / Zip Code		
Email:							
Home Number		Cell Number:		Prior Employment with EGC? If so, when		Drivers License # & State issued	
<b>Emergency Contact Information – Please provide at least two persons we should contact in an emergency:</b>							
Name		Relationship		Telephone #		Address	
Name		Relationship		Telephone #		Address	
If you are under age 18 and it is required can you furnish a work permit? Yes    No    If no why not?							
Are you legally eligible for employment in this country? Yes    No							
Are you able to meet the attendance requirements for this position? Yes    No				Can you provide your own transportation to and from job sites? Yes    No			
Do you have a physical impairment that would prevent or hamper you from doing your job? If yes, please provide details.							
Are you being referred to our company by anyone who is currently employed by Emmitsburg Glass? If so, please list the name of the employee.							
<b>Job History – Please complete the following section regarding your prior employment – please account for all time between jobs</b>							
Employer:			Address			Telephone #	
Dates Employed				Supervisor Name:			
To:	From:	Job Duties:			Reason for Leaving:		
Employer:			Address			Telephone #	
Dates Employed				Supervisor Name:			
To:	From:	Job Duties			Reason for Leaving		
Employer:			Address:			Telephone #	
Dates Employed				Supervisor Name:			
To:	From:	Job Duties			Reason for Leaving		
Additional Comments:							
Emmitsburg Glass Company is an equal opportunity employer. Employment decisions, including all hiring decisions are made without regard to race, color, religion/creed, sex national origin, ancestry, age, pregnancy, non-job related disability and veteran status. We strive to hire the hardest working and most qualified individuals. This application is not an offer of employment or contract. Any employment with Emmitsburg is on an at-will basis.							

*All applicants are required to submit to a drug test before hiring*

# **EMMITSBURG GLASS COMPANY'S BACKGROUND CHECK PERMISSION (COMPREHENSIVE) FOR PROSPECTIVE EMPLOYEES**

In connection with my application for employment with Emmitsburg Glass Company, I hereby agree as follows:

## **1. General Consent to Background Investigation**

As a condition of Emmitsburg Glass' consideration of my employment application, I give permission to Emmitsburg Glass Company to investigate my personal and employment history. I understand that this background investigation will include, but not limited to verification of all information listed on my employment application.

## **2. Consent to Contact Past Employers**

I specially give permission to Emmitsburg Glass Company to contact all of my prior employers for references. I further give permission to all current and previous employers and or managers or supervisors to discuss my relevant personal and employment history with Emmitsburg Glass Company, consent to the release of such information orally or in writing, and hereby release them from all liability and agree not to sue them for defamation or other claims based upon any statement they make to any representative of Emmitsburg Glass Company. I further waive all rights I may have under law to receive a copy of any written statement provided by any of my former employers to Emmitsburg Glass Company. I further agree to indemnify all past employers for any liability they may incur because of their reliance upon this agreement.

## **3. Cooperation with Investigation**

I agree to fully cooperate in Emmitsburg Glass Company's background investigation, and to sign any waivers or releases that may be necessary or desirable to obtain access to relevant information. In the event that any former employer or federal, state or local government agency will not release reference information or criminal history information directly to the employer, I agree to personally request such information to the extend permitted by law.

## **4. Miscellaneous**

This agreement represents the entire understanding and agreement relating to its subject matter. Emmitsburg Glass Company shall be entitled fully to rely on this Agreement. I understand that I have no guarantee of employment and the Emmitsburg Glass Company may determine not to hire me for any lawful reason.

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**Applicant's Signature**

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**Date**

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**Applicant's Printed Name**

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**Date of Birth**

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**Social Security Number**

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